



Enrollment Verification Form

Office of the Registrar
 6725 Kester Ave., Van Nuys, CA 91405-4523
 Phone: (818) 785-2726 Fax: (818) 785-2191
 Attn: Jon Boyer, Assistant Registrar

Requests cannot be accepted by phone, email or a third party. Processing will take 1-2 business days.

INSTRUCTIONS: Please print clearly the information listed below.

LAST NAME	FIRST NAME	MIDDLE	FORMER NAME
CURRENT ADDRESS	CITY, STATE	EMAIL	PHONE
STUDENT SIGNATURE	DATE		STUDENT ID #

All standard enrollment verification forms issued by this office include the student's current term enrollment status, expected graduation date for current program of study, terms attended, and any earned diplomas/degrees with graduation dates if applicable. If additional information is required, please specify below:

Verify enrollment for the following period:	
Expected graduation date	<input type="checkbox"/> Yes
Enrollment Status (Full Time or Part Time)	<input type="checkbox"/> Yes
Academic standing	<input type="checkbox"/> Yes
Grade point average	<input type="checkbox"/> Yes
Other, specify:	

CHOOSE ALL THAT APPLY

Mail Verification to:	Fax Verification to:	Hold for Pick Up
Name: _____ Address: _____ City/State: _____ Zip: _____	Fax #: _____	<input type="checkbox"/> Yes