

CAREER SERVICES ADVISOR

Casa Loma College a non-profit, nationally accredited college offering associate degree programs in the allied health field seeks **Career Services/Placement Advisor**.

The Career Services Advisor works with students to help identify and obtain their first jobs in their new career field. This individual is focused on the career development of students and graduates, while establishing relationships with prospective employers. The Career Services Advisor presents employment opportunities to graduates and helps them in their job search by presenting workshops and providing individual coaching regarding career search strategies and methods, resume and interview preparation and other professional development topics.

Minimum:

- Associates' Degree or equivalent work experience
- 2 years of experience in Career Services, student advisement, or related field

- **Preferred:**
- Bachelor's Degree
- 3 or more years of experience in Career Services, student advisement, or related field
- Sales experience
- Customer service experience
- Working knowledge of federal/state government education regulations

Email Resume to: Desire'e Tercero at desiree.tercero@casalomacollege.edu